



MEETING BREAKS

BAYFRONT CONVENTION CENTER
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CONTENTS

Beverage Breaks
Refreshment Break
Meeting Package
Our Policy
Contact Us

G gluten free
DF dairy free
V vegetarian
VG vegan

All meeting breaks are either staff-served or designed to promote the safest level of self-serve options possible.

BEVERAGE BREAKS

½ Day Beverage Refreshment **\$6**

Fresh coffee, tea, soft drinks and bottled water. 4-hour continuous self-serve station refreshed throughout.

Full Day Beverage Refreshment **\$8**

Fresh coffee, tea, soft drinks and bottled water. 7-hour continuous self-serve station refreshed throughout the day.

Add-on

Full Day Beverage with purchase of any meal, add \$4

REFRESHMENT BREAK

Pick 2 Refreshment Break **\$5**

Customize your 30-minute meeting break experience. All items are packaged for safe, self-service. Choose any two options; add additional items for \$2 each:

- Yogurt and Granola Medley **V**
- Seasonal sliced fruit **G DF V VG**
- Cinnamon rolls
- Fruit danish
- Vegetable shooters **G V**
- Naan and hummus **DF V**
- House-made chips **G DF V VG**
- Warm chocolate cookies
- Mixed Nuts **G DF V VG**
- Whole Fruit assortment **G DF V VG**
- KIND® bars

MEETING PACKAGE

Complete Meeting Package

\$43

Our best value for meeting planners.

- **Full Day Beverage Service**
- **Morning Bakery**
- **Intermission**
 - Choose from Pick 2 Refreshment Break option
- **Plated Lunch**
- **Afternoon Recharge**
 - Choose from Pick 2 Refreshment Break option



OUR POLICY

Thank you for choosing the Bayfront Convention Center!

Our goal is to offer the best quality products, services, and overall event experience for our guest.

Exclusive Caterer

The Bayfront Convention Center is the exclusive provider of all food and beverage services. No food or beverages of any kind may be brought into the center by the event host or any event guests, attendees or outside caterers.

Menu Selection

Customized menus are available at your request. To ensure proper planning and the availability of our best possible ingredients, menu selections are due a minimum of two weeks in advance of your function date. Vegetarian meal options are included with all served entrees. Menu selections are limited to (1) entrée choice per served meal or the offering of a duet plate. An exact count is required for each selection. Fresh-Serve Station options are available.

Excess Food

The Bayfront Convention Center adheres to state and local health guidelines which dictate that food items provided by BCC must be consumed during your event and may not be taken off property.

Alcoholic Beverage Service

The Pennsylvania Liquor Control Board (PLCB) regulates all alcoholic beverages and services. As the holder of the alcoholic beverage license for the Bayfront Convention Center, we are responsible for the administration of these regulations within the facility. The Bayfront Convention Center staff is trained in alcohol server awareness for the safety of you and your guests. Under no circumstance will alcohol be served to intoxicated or underage persons.

The hours of operation and number of bar services offered are at the discretion of the Bayfront Convention Center food and beverage department. Extended hours of operation and additional bars may be available at an additional cost.

Guarantees

Your final guaranteed attendance number must be provided to your Event Coordinator no later than seven business days prior to your event. This number will be considered your contracted guarantee, which is not subject to reduction. If we do not hear from you by the specified time, the contracted original number will be considered your final guarantee. Food and beverage charges will be based on your guarantee or your actual meal count on your event day, whichever is greater.

Taxes & Service Charges

The Bayfront Convention Center will add a taxable 22% service charge plus current PA sales tax (6%) to all food, beverage and service. All pricing is subject to change.

Cancellations

If Lessee elects to cancel this Contract for any reason other than a termination for cause or pursuant to the FORCE MAJEURE clause of the contract, Lessee agrees to provide written notice to Center accompanied by the payment indicated in the following scale, based on working days (Monday through Friday):

- From accepting contract to 61 days prior to event start date: 25-percent of revenue listed above
- From 60 days or to 11 days prior to event start date: 75-percent of revenue listed above
- From 10 days or less prior to event start date: 100-percent of revenue listed above

Menu Selection Legend

G	Gluten Free
DF	Dairy Free
V	Vegetarian
VG	Vegan

CONTACT US

Bayfront Convention Center

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814-455-1260

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